



Ph- 0403 992 678

Email- info@beatzdancecompany.com.au

Website- www.beatzdancecompany.com.au



Wedding Planning Checklist:

18-9 months before:

- Start a wedding folder or binder
- Work out your budget
- Start researching Ceremony and Reception venues and book a date
- Start a guest list
- Choose your wedding party
- Book your celebrant or officiant
- Research photographers, videographers, DJ/bands, hair, makeup, cake, cars, florists and book in.

8 months before:

- Try on and purchase your wedding dress
- Reserve a hotel room
- Organise your gift register
- Send out 'save the date' cards
- Plan the décor for your ceremony and reception

6 months before:

- Select and purchase the invitations
- Start planning a honeymoon
- Shop for the bridesmaids dresses and groomsman suits
- Shop for bridesmaids and groomsman accessories
- Shop for the flower girl /page boy outfits
- Shop for flower girl / page boy accessories
- Book the transport
- Have a hair and makeup trial

4 months before:

- Pick and order your rings
- Book in the rehearsal
- Start organizing your hens night / bridal shower
- Purchase your shoes and accessories
- Choose your music

3 months before:

- Finalise the menu and drinks
- Organise and order favours for guests
- Choose your MC
- Purchase your lingerie
- Send out the invitations
- Organise marriage licence

2 months before:

- Touch base with all the vendors
- Book and start dance lessons
- Start composing the timelines for the big day
- Finalise readings and program
- Finalise the running order
- Review the playlist with the band/DJ
- Dress alterations
- Print menu cards, name cards and programs
- Pick up your wedding dress

1 month before:

- Collect RSVP cards and record your guest list
- Assign seating for your reception
- Purchase bridal party gifts
- Have a hair cut / colour
- Book in for a tan and nails
- Write out vows
- Organise food for when you are getting ready
- Organise transportation from the hotel room

Week of your wedding:

- Confirm time frames with vendors
- Delegate small wedding day tasks
- Send a time line to the bridal party
- Final check of numbers
- Have a spa treatment
- Drop off supplies to the ceremony and reception
- Have your final dance lesson
- Pack for your honeymoon

After the wedding:

- Select and purchase the 'thank you' cards